



FERPA RELEASE FORM

The Family Educational Rights and Privacy Act (FERPA) is a federal law that gives students various rights with respect to their educational records. Under FERPA you have the right to inspect and review your educational records, the right to request amendment of records you believe are inaccurate or misleading, and the right to prevent disclosure of information from your educational records without your prior consent, subject to some specific exceptions. **If you wish to authorize the release of records held by any of the departments listed below, please complete this form and return to the address listed for your specific campus.** Notaries are available on each campus at the Office of the Registrar.

I, _____, hereby authorize Rutgers University to disclose the following records upon request:
(Student's Name)

- Academic Transcript
- Financial Aid Record(s)
- Judicial Affairs File(s) (college or University)
- Deans of Students Office File(s)
- Student Accounts Information
- Payment of Term Bill
- Refunds
- Financial aid applied to your account
- Account Balance Information
- Other: _____

Residence Life File(s)
 Other- Excluding Student Health (Description of Department): name, email, address, phone, and home institution

OR:

All of the above records NIH - Research Triangle Park, NC
SOT - Reston, VA

to Funding Agencies (NIH, SOT, ASPET) at ASPET - Bethesda, MA
To whom records are to be released (Address)

These records will be used for the purpose of: Long-term follow-up and program assessment
(i.e., parental notification, letters of recommendation, employment inquiries, etc.)

This release shall be effective until Aug 31, 2022 unless revoked in writing by me.
(Date)

_____/_____/_____
(Signature) (Student ID#) (Date)

NOTARY PUBLIC:

State of _____, County of _____

The foregoing release form was acknowledged before me by _____,

this _____ day of _____,

Witness my hand and official seal: _____

My commission expires on: _____

New Brunswick Campus
Office of the Registrar
Administrative Services Building
65 Davidson Rd, 200L
Piscataway, NJ 08854-8096
Phone: 848-445-2738
Fax: 732-445-5948
iuso@rci.rutgers.edu

Camden Campus
Office of the Registrar
Armitage Hall
311 North 5th Street
Camden, NJ 08102-1499
Phone: 856-225-6053
Fax: 856-225-6453
iuso@rci.rutgers.edu

Newark Campus
Office of the Registrar
249 University Avenue
Blumenthal Hall
Newark, NJ 07102-9286
Phone: 973-353-5324
Fax: 973-353-5324
iuso@rci.rutgers.edu

RBHS
Office of the Registrar
65 Bergen Street
Suite 1441
Newark, NJ 07101
Phone: 973 972 5338
Fax: 973 972 5320
iuso@rci.rutgers.edu

For Registrar Use:

Copies sent to: Dean's Office Financial Aid Student Accounts Residence Life Judicial Affairs Other: _____

By Registrar Staff Member: _____